

DELHI PUBLIC SCHOOL ,JHANSI



Hostel Rules & Regulations



ADHERENCE
TO HOSTEL RULES & REGULATIONS

Violation of any of the rules stating ignorance will not be accepted and will attract disciplinary action.

All pages of this document are to be signed by the student and his/ her parents and submitted before admitting student in the hostel.

Provision of hostel accommodation at the time of admission doesn't ensure its continuation in the subsequent years. The student has to apply every year for allotment of hostel accommodation in the prefixed Performa. Re-allotment shall be on the basis of academic performance and other conditions as specified by the concerned authority.

1) BEHAVIOUR AND DISCIPLINE :

- a. Hostel Residents are expected to display acceptable form of behavior and maintain discipline and decorum everywhere in general in and around the hostel complex in particular at all times.
- b. **Ragging is considered as punishable offence** as per F. No. 37-3/Legal/AICTE/2009 regulations. Students should abstain from committing ragging or such offences as no leniency will be shown to any student found guilty. Ragging in any form is strictly prohibited, if someone found guilty ,severe action will be taken.
- c. Trespassing from Boys hostel to Girls hostel and vice versa is strictly prohibited. Disciplinary action shall be taken against the defaulters.
- d. Every care should be taken to maintain the hostel rooms and premises neat and clean. The student should not use pens, pencils, sketches, water colours or any other materials to draw images on the walls / floors. Any student, if found guilty, shall be penalized. The students need to keep the rooms, corridors, cupboards, Furniture and other common places clean.
- e. Scribbling/ Scratching on the walls, breaking, touching the CCTV cameras and damaging property of the Hostel/ Institute will be viewed seriously and shall invite disciplinary action against the violators/ defaulters.
- f. Decent dress code is to be maintained in the hostel premises.
- g. The hostels shall maintain silence hours from 10:00 PM to 5:00 AM. Enough care should be taken to ensure music/ loud talks are not audible outside the room.

Signature of Student:.....

Signature of Parent/Guardian:.....
(Strike off whichever is not applicable)

Name of Parent/ Guardian.....
(Strike off whichever is not applicable)

Name of student:.....

Mobile No. Of Parent/ Guardian.....
(Strike off whichever is not applicable)

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- h. Student Shall be responsible for the maintenance and upkeep of their respective rooms and the space/corridor outside including furniture.
- i. Students should handle hostel equipments, furniture and mess property carefully and should not damage it. Defaulters shall be fined by the hostel management.
- j. Every case of illness and accident must be reported immediately to the hostel authorities.
- k. Students suffering from contagious disease will not be permitted to stay at hostel. Decision of Principal in this regards will be final.
- l. Student’s acts such as using abusive and threatening language, physical fights, use of force to get unfair act accomplished, etc. are punishable . Further, the students are liable to be expelled from the Hostel/ Institute.
- m. No student shall bring or store any firearm, ammunition, explosive and inflammable materials in the premises of the hostel.
- n. Students are not allowed to take common room’s newspapers/ magazines to their room at any time.
- o. Students during their stay in the hostel will be governed by the Hostel Rules & Regulations.

2. UPKEEP OF THE HOSTEL :

- a. The hostel management reserves the right to carry out spot-checks of the hostels and the rooms anytime without giving prior notice to the hostel Residents.
- b. Hostel residents are responsible for keeping their rooms and the common areas clean and tidy at all times. All fans, lights and electrical appliances must be switched off when not in use.
- c. Cooking is not permitted in the hostel rooms. Electrical appliances found in the rooms will be confiscated.
- d. Common hostel furniture provided to the residents of the school must not be moved without the permission of the Warden.
- e. Any damage to the hostel property must be reported immediately to the warden for any damage to the hostel property .
- f. Sticking posters, writings, wall chalking, wall painting, writing slogans of any kind or defacing the hostel complex in any form is totally banned. Any disfigurement of the common areas such as bathrooms, staircase, common room, dining spaces etc., cost of repair /re- paint shall be borne by the occupants of that room or corridor, as per the decision of the Warden.
- g. The hostel management reserves the right to move the residents to other blocks/units or other room, if such a need arises, from time to time.
- h. For any day to day damage/ technical fault observed by students in common areas, toilets, room etc., the same needs to be reported to the hostel caretaker for necessary action, with proper entry made in the Grievances Register.

Signature of Student:.....

Signature of Parent/Guardian:.....
(Strike off whichever is not applicable)

Name of Parent/ Guardian.....
(Strike off whichever is not applicable)

Name of student:.....

Mobile No. Of Parent/ Guardian.....
(Strike off whichever is not applicable)

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- i. For any major repair work required, residents are required to approach the warden.
- j. No guests are allowed inside without the permission of the warden.
- k. Students have to use water and electricity judiciously.
- l. Garbage and wastage shall be put in garbage box available nearby hostel premises.
- m. All the fittings in the washrooms of the respective floors should be handled carefully. If there is any breakage due to manhandling, it will be the responsibility of the inmates residing in the respective floors and appropriate action will be taken if found breakage is due to manhandling.

3) PERSONAL BELONGINGS :

- a) Hostel residents are solely responsible for all their personal and valuable belongings. They are expected to keep their valuables under their own supervision or under lock and key, whenever they move out of their rooms. In case of loss of any such belongings whatsoever, the school will not be responsible and no claim will be entertained in this regard.

4) VISITORS (PARENTS) :

- a) Visitors, including Parents are allowed only in the visitor's area of the hostel complex during the visiting hour as First **SUNDAY** of Every month **9:00 AM to 6:00 PM.**
- b) Hostel residents are not permitted to allow visitors of the opposite gender into the rooms at any time for any reason whatsoever. Any hostel resident found violating this rule will be expelled from the hostel and will also be liable for disciplinary action.
- c) Day- Scholars/ non- residents are prohibited from entering the hostel without the prior permission of the warden.
- d) Non- compliance of (b) and (c) above shall lead to fines / penalty and / or expulsion from Hostel.

5) EMERGENCY :

- a) In case of any emergency, please contact the warden.

Signature of Student:.....

Signature of Parent/Guardian:.....

(Strike off whichever is not applicable)

Name of Parent/ Guardian.....

(Strike off whichever is not applicable)

Name of student:.....

Mobile No. Of Parent/ Guardian.....

(Strike off whichever is not applicable)

6) REVISION OF RULES AND REGULATIONS :

- a) The hostel management reserves the right to revise the rules and regulations from time to time and will keep the hostellers informed of any changes in the form of notices on the hostel notice boards.
- b) Ignorance of rules will not be accepted as an excuse.

Note : Students violating the above said rules shall attract disciplinary action, which may also include heavy fine and expulsion from the Hostel.

Signature of Student:.....

Signature of Parent/Guardian:.....

(Strike off whichever is not applicable)

Name of Parent/ Guardian.....

(Strike off whichever is not applicable)

Name of student:.....

Mobile No. Of Parent/ Guardian.....

(Strike off whichever is not applicable)

7) Fee Details :

a) Hostel Fee Paid : Yes / No

b) Mess Fee Paid : Yes / No

Student photo

Fathers photo

Mothers photo

Signature of Student:.....

Signature of Parent/Guardian:.....

(Strike off whichever is not applicable)

Name of Parent/ Guardian.....

(Strike off whichever is not applicable)

Name of student:.....

Mobile No. Of Parent/ Guardian.....

(Strike off whichever is not applicable)